

**SPECIAL APPOINTMENTS PANEL  
(HEAD OF SCHOOL IMPROVEMENT)**

Minutes of the Special Appointments Panel (Head of School Improvement) held in the Cabinet Room, County Hall, Ruthin on Monday 5 October 2009 at 5.00pm.

**PRESENT**

Councillors H H Evans, I A Gunning, C Hughes, M M Jones, D I Smith.

**ALSO PRESENT**

Chief Executive, Corporate Director: Lifelong Learning, Head of Personnel, Head of Planning and Performance – Lifelong Learning, Personnel Officer and Administration Services Manager, together with advisers Ian Jeffcotte and John Hamilton.

**359 URGENT ITEMS**

There were no urgent items.

**EXCLUSION OF PRESS AND PUBLIC**

***RESOLVED** that under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraphs 12 and 13 of Part 4 of Schedule 12A of the Act.*

**360 APPOINTMENT OF HEAD OF SCHOOL IMPROVEMENT**

The Head of Personnel reported that three candidates had attended the Assessment Centre and an overview of the process and the exercises undertaken would be given by the Council's advisers. The Head of Planning and Performance indicated that she had been present at the Teachers/Governors Group and gave an overview of the Group's thoughts of each of the three candidates. At this juncture the Head of Planning and Performance left the Panel meeting.

The advisers gave an overview of the Assessment Centre process and the exercises undertaken. During the course of the day candidates were assessed over a range of factors which looked at their leadership styles, numerical skills, abilities etc. Members took the opportunity to raise various questions with the consultants regarding each candidate's qualities.

The Head of Personnel summarised the feedback from the Members from the presentation on the analysis report and the Personnel Officer fed back the views from the Young People's Panel.

The Corporate Director: Lifelong Learning provided Members with his thoughts of the merits of each candidate and then Members provided their feedback following their interaction with the candidates on the day. The Chief Executive finally gave his views on each of the candidates.

Members deliberated carefully on each candidate and concluded that on merit only one should proceed to final interview by the Panel.

***RESOLVED that***

- (a) *candidate no. 2 proceed to final interview by the Panel on 6 October, the Panel to reconvene at 10.00 am and*
- (b) *the candidate to give a presentation on a topic to be advised prior to final interview and be asked questions to be put by Members of the Panel, allocation of such questions to be as determined by the Panel.*

The meeting concluded at 6.45pm.

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